



AGENDA

REGULAR MEETING GOVERNING BOARD

1:00 P.M. September 8, 2022

Ed Tech JPA will hold a Board meeting on September 8, 2022, at 1:00 PM at the Irvine Unified School District Office: 5050 Barranca Parkway, Irvine, CA 92604, Fullerton School District Office: 1401 W. Valencia Drive, Fullerton, CA 92883, Capistrano Unified School District Office: 33122 Valle Road, San Juan Capistrano, CA 92675, Clovis Unified School District Office: 1450 Herndon Avenue, Clovis, CA 93611, El Dorado County Office of Education Office: 6767 Green Valley Road, Placerville, CA 95667, San Juan Unified School District Office: 3738 Walnut Avenue, Carmichael, CA 95608, San Ramon Valley Unified School District Office: 3280 Crow Canyon Road, San Ramon, CA 94526.

The meetings of the Board at which official action is taken shall be public meetings, and no person shall be excluded therefrom.

The agenda will be published at least 72 hours prior to the meeting. Supporting documentation will be provided at the meeting or emailed electronically to members prior to the meeting as it becomes available.

President	Brianne Ford
Vice-President	Jeremy Davis
Secretary	David Seabury
Treasurer	Michael Johnston

Board of Directors Founding Members

Irvine Unified	Founding Member	Brianne Ford/alternate Michelle Bennett
Capistrano Unified	Founding Member	Sean Rozell/alternate Stephanie Avera
Clovis Unified	Founding Member	Michael Johnston/alternate Susan Rutledge
Fullerton	Founding Member	Jeremy Davis/alternate Mike McAdam
El Dorado County of Education	Founding Member	David Seabury/alternate Kevin Monsma
San Juan Unified	Founding Member	Peter Skibitzki/alternate Susan Kane
San Ramon Valley Unified	Founding Member	Daniel Hillman/alternate Greg Pitzer

Agenda

1. Determination of a quorum and call to order - roll call
2. Approve the Minutes of the previous regular meeting
3. Public Comment

Anyone may address the Board on any item that is within the Board's subject matter jurisdiction. However, the Board may not take action on any item not on this agenda except as authorized by Government Code section 54954.2. Each topic or item is limited to 30 minutes; each speaker is limited to 3 minutes.

4. Approval of the Agenda
5. Board Member and Staff Reports
6. Treasurer Report



Michael Johnston will provide an update to the board.

7. Standing Reports

- 7.a. Membership
- 7.b. Communications
- 7.c. Procurement
- 7.d. Goals and Objectives

8. Consent Agenda

All matters of the Consent Agenda are considered to be routine and will be enacted by the Board in one motion, without prior discussion. At this time an item may be removed from the consent calendar by the Board, staff, or community for discussion.

Recommendation: Approve all items on the Consent Agenda.

Motion:

9. Items Removed from Consent Agenda

- 9.a.

10. Items of Business (Action)

10.a. Approve Unaudited Actuals SACS Report

Background information: The unaudited actuals SACS report was prepared in accordance with California Education Code Section 41010 and will be provided for review and approval.

Recommendation: Approve the unaudited actuals SACS report as presented, pursuant to California Education Code Section 42100.

Motion:

10.b. Approve Annual Evaluation Report

Background Information: An annual evaluation report of the effectiveness of programs and services shall be presented, pursuant to the Education Technology Joint Powers Authority Bylaws

Recommendation: Approve the Annual Evaluation Report for 2021-22 as presented.

Motion:

10.c. Approve Annual Plan

Background Information: An annual plan which describes objectives and procedures to be implemented in assisting with the resolution of the needs of Ed Tech JPA's membership and which identifies the programs and services which are suggested by the JPA for implementation during the following year and contains components of long-range planning determined by the JPA shall be presented, pursuant to the Education Technology Joint Powers Authority Bylaws.

Recommendation: Approve the Annual Plan for 2022-23 as presented.

Motion:



10.d. Approve Updated Associate Member, Board, and Founding Member Operating Procedures

Background Information: The original Associate Member Operating Procedures were board approved on May 10, 2019; Board Operating Procedures were approved on August 29, 2019; Founding Member Operating Procedures were approved on April 30, 2020, and have been revised to reflect current practices.

Recommendation: Approve the updated Associate Member, Board, and Founding Member Operating Procedures and authorize staff to update as needed to reflect current practices.

Motion:

10.e. Approve Updated Ed Tech JPA Financial Host Agency and Fee Proposal

Background Information: The original Administrative Unit and Fee Proposal for financial responsibilities was board approved on February 28, 2019 has been revised to reflect current practices.

Recommendation: Approve the updated Ed Tech JPA Financial Host Agency and Fee Proposal

Motion:

10.f. Approve Updated Ed Tech JPA Operations Host Agency and Fee Proposal

Background Information: The original Operations and Procurement Unit Fee Proposal was board approved on February 27, 2020 has been revised to reflect current practices.

Recommendation: Approve the updated Ed Tech JPA Operations Host Agency and Fee Proposal

Motion:

10.g. Approve Updated Ed Tech JPA Procurement Host Agency and Fee Proposal

Background Information: The original Operations and Procurement Unit Fee Proposal was board approved on February 27, 2020 has been revised to reflect current practices.

Recommendation: Approve the updated Ed Tech JPA Procurement Host Agency and Fee Proposal

Motion:

10.h. Approve Updated Procurement Operating Procedures

Background Information: The original Procurement Operating Procedures was board approved on August 29, 2019 have been revised to reflect current practices.

Recommendation: Approve the updated Procurement Operating Procedures and authorize staff to update as needed to reflect current practices.

Motion:



11. Items for Discussion

- 11.a.** Review and discuss drafted Core Values
- 11.b.** Discuss vendor demonstrations and JPA involvement
- 11.c.** Discuss & Volunteer for Strategic Initiatives

Closing Items

- 12.** Adjournment

Future Meetings

October 27, 2022



Consent Agenda **REGULAR MEETING GOVERNING BOARD**

1:00 P.M. September 8, 2022

1. Ratify Approval of New Associate Members

Background Information: The following organizations have applied for associate membership and, pursuant to Ed Tech JPA's Associate Member Operating Procedures, were granted provisional approval:

- Conejo Valley Unified School District
- Poway Unified School District
- West Contra Costa Unified School District

The Board must formally ratify the approval of their membership.

Recommendation: Ratify associate membership for the organizations listed.

*Ratify

2. Approve Extension of Fagen Friedman & Fulfroost LLP Agreement

Background Information: Ed Tech JPA approved a service agreement with Fagen Friedman & Fulfroost LLP (F3) at the January 23, 2020 board meeting. The original term dates of the agreement were July 1, 2019 through June 30, 2022. Ed Tech JPA would like to extend the term of the current agreement for an additional two (2) year term, for a total of five (5) years, in accordance with Education Code Section 17596.

Recommendation: Approve an amendment to the existing agreement with F3 to extend the term for a total of five (5) years.

*Ratify

3. Approve Extension of Vendor Agreement

Background Information: Ed Tech JPA awarded RFP No. 20/21-02 Web Design & Hosting to Pantheon Systems, Inc. ("Pantheon") at the March 25, 2021 board meeting. Pantheon would like to extend the term of the current agreement for an additional one (1) year term, with the option to extend for an additional three (3) years, for a total of five (5) years, in accordance with Education Code Section 17596.

Recommendation: Approve an amendment to the existing agreement with Pantheon to extend the term for one (1) additional year.

*Ratify

4. Approve Check Register

Background Information: A Check Register is presented to the Board listing checks which have been issued in accordance with established purchasing procedures of Ed Tech JPA. These checks are presented to the Board for ratification in accordance with the applicable provisions of the Education and Government Code Statutes of the State of California. A copy of the full report is attached.



Recommendation: Ratify issuance of checks as listed.

*Ratify